

**GOVERNMENT OF INDIA (BHARAT SARKAR)
MINISTRY OF RAILWAYS (RAIL MANTRALAYA)
(RAILWAY BOARD)**

NO.2014/SCC/20/07

New Delhi, Dated 16.06.2014

The General Manager,
ECOR, NCR, NR, NWR,
SECR, SWR, WR, ER, WCR, NER, NFR,
SCR, SR, CR, ECR, SE Railway
Metro (kol), RDSO, ICF, RCF, DLW,
CLW, DMW, RWF, CORE, NF Con,
NAIR(RSC), IRIEEN, IRISSET, IRITM, IRICEN

Sub: New guidelines regarding Empanelment of officers of Indian Railways Organized Services for holding the post of Joint Secretary/equivalent under the Central Staffing Scheme.

Ref:- DOPT's OM No.12/3/2008-EO(SM-III) dated 20.01.2014 (copy enclosed).

Deptt. of Personnel & Training, the nodal Deptt. to deal with Central Deputation for empanelment of Indian Railways' **officers to hold Joint Secretary level** posts at the Centre Staffing Scheme has stated as under:-

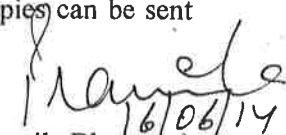
The new guidelines for evaluation of ... Group 'A' officers of ... All India Services for empanelment came into force from 01.01.2010. Earlier, there was no provision in the guidelines for considering representations prior to initial assessment of the officers. With a view to ensure greater uniformity, consistency and transparency in empanelment, it has been decided that officers who wish to represent specific concern regarding their **performance appraisal over the last 13 years** relevant for assessing their suitability for JS empanelment at the Centre may be informed for filing of representations.

The officers may be permitted to do so at the initial stage if their issues are such as arbitrary down gradation of the overall grade, mismatch between grading and picture, missing ACRs, assessments recorded for periods less than three months, assessments recorded long after due date, etc.

The Cadre Controlling Authorities are to inform the officers about the ensuing empanelment process and the representations received, if any, and will send to the Office of the Establishment Officer for placing them before the Experts Panel for considering such officers during their First Review/Second Review/Special Review.

It is, therefore, requested to intimate the officers in this regard. The officer may make representation to Cadre Controlling Authority, if any, within 30 days from the date of issuing of this letter by Railway Board. Representation should be examined by the Competent Authority, to take a view on it on merit where necessary. These representations along with comments/decision of the CCA are to be sent to Confidential Cell (Room no. 151 A)/Director(Conf.) G by 30th July 2014. Representations received after the stipulated period shall not be entertained by the CCA. For any query in this regard, US (Conf.) 9717649556, SO (Conf.) 9717647486 may be contacted. The representations with the remarks of CCA may be sent through fax; 011-23303746 or the scanned copies can be sent through e-mail to usconf@rb.railnet.gov.in

DA: As above.


(Pramila Bhargava)
Joint Secretary(Conf)/P
Railway Board.

Copy to: (Concerned Board Members/OSDs of the Cadres)

No. 12/3/2008-EO(SM.III)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

North Block, New Delhi
Dated the 17 Jan., 2014

OFFICE MEMORANDUM

20 JAN 2014

Subject:- Guidelines for evaluation of officers of Organized Group 'A' services for empanelment for holding the post of JS/ equivalent at the Centre -reg.

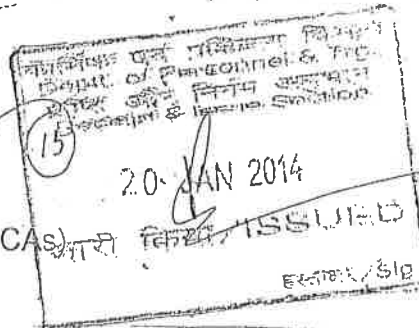
The undersigned is directed to say that the new guidelines for evaluation of IAS and other All India Services and Group 'A' Central Services officers for empanelment for holding the post of Joint Secretary/equivalent at the Centre came into force from 01.01.2010. Till now there was no provision in the guidelines for consideration of representations prior to initial assessment of the officers. Representations against non-empanelment of officers were examined and then placed before the Experts Panel at the time of consideration of such officers during First Review/ Second Review/Special Review.

2. With a view to ensuring greater uniformity, consistency and transparency in the empanelment process, the competent authority has decided that officers who wish to represent specific concern regarding their performance appraisal over the years which would be relevant for assessing their suitability for empanelment may be permitted to do so at the initial stage itself. This would include issues such as arbitrary downgradation of the overall grade, mismatch between grading and pen-picture, missing ACRs, assessments recorded for periods less than three months, assessments recorded long after due date etc.

3. In the light of the above, whenever any batch of officers is to be taken up for empanelment as Joint Secretary, the Cadre Controlling Authorities (CCAs) are expected to inform the officers about the ensuing empanelment process and representations received, if any, are to be sent to the Office of the Establishment Officer for placing them before the Experts Panel.

4. Accordingly, all the Cadre Controlling Authorities (CCAs) are requested to do the following:-

- (i) Inform the officers concerned about the above-mentioned provision regarding filing of representation;
- (ii) Examine and take a view on the representations on merit where necessary; and
- (iii) Send such representations alongwith comments/decision of the CCA while submitting empanelment proposals to DOPT.



(M. Devaraj)
Director (SM)

All Cadre Controlling Authorities (CCAs)

Statement showing status of Joint Secy. level Empanelment of Indian Railways Organized Services**(02.06.2014)**

| <u>S. No.</u> | <u>Cadre</u> | <u>Entered in EASY</u> | <u>Batches forwarded to DOP&T (upto)</u> | <u>Batches empanelled (upto)</u> | <u>Remarks</u> |
|---------------|--------------|--|--|----------------------------------|---|
| 1. | IRAS | Batches entered upto 1991, data to be filled | 1986 | 1985 | Since, DOP&T has returned dossiers of some cadres/batches(IRPS -87; IRSS -86 & 87 and IRSE – 87 batch), advising that the officers should be intimated last 13 years of ACRs. 1987 batch (entered in EASY) has not forwarded to DOP&T. <u>(Dossiers received back on 18/19.02.2014)</u> CVC clearance of IRAS- 1986 batch, sent to DOP&T on 17.06.2014. |
| 2. | IRPS | 1990 | 1987 | 1985 | IRPS – 1987 batch has been received back from DOP&T for intimating last 13 years of ACRs. Hence, further forwarding of 1988-1990 batches (entered in EASY) is stopped. <u>(Dossiers received back on 18/19.02.2014)</u> |
| 3. | IRTS | 1990 | 1986 | 1986 | 1987 batch is ready to forward but not being forwarded. Further instructions from DOP&T are awaited. 1988 - 1990 entered in EASY and notes for Vig./CVC cl. sent. Vig./CVC cl. to be obtained. |
| 4. | IRSS | 1990 | 1987 | 1982 | 1986 & 1987 batches have been received back. ACRs for 13 years yet to be intimated. CVC cl. is awaited. 1988 - 1990 batch yet to be entered in EASY. <u>(Dossiers received back on 18/19.02.2014)</u> |
| 5. | IRSE | 1995 | 1987 | 1982 | 1988 to 1995 batches have been entered in EASY. CVC cl. is awaited. |
| 6. | IRSME | 1995 | 1987 | 1984 | 1988 - 1993 entered in EASY. |
| 7. | IRSSE | 1991 | 1986 | 1982 | Information regarding 1987 & 1988 batches entered in EASY. Vig./CVC cl. is being obtained. These batches are not being forwarded to DOP&T. Waiting for further instructions. 1989 - 1990 batches are being entered in EASY. |
| 8. | IRSEE | 1990 | 1986 | 1982 | 1987 & 1988 entered in EASY. Vig./CVC cl. is being obtained. These batches are not being forwarded to DOP&T. Waiting for further instructions. |